

GENERAL WELFARE & WEATHER RISK ASSESSMENT

	HAZARD	PERSONS AT RISK	EXISTING PREVENTATIVE MEASURES	PROB (P) 1-5	SEVERITY (S) 1-5	RATING (P) X (S) 1-25	WHAT MEASURES NEED TO BE TAKEN	BY WHO confirmation of understanding or completion
1	Weather	The Group & Leaders	Leaders aware of daily weather report before beginning activities and will choose to curtail the visit if deemed unsafe.	1	1	1	Explain to the group the actions of bad weather.	Leader
2	High winds	The Group & Leaders	Group will not enter the woodlands when the wind is high.	1	5	5	Leader makes decision on weather before the group enters the woods.	Leader
3	Inappropriate footwear and clothing	The Group & Leaders	A list of appropriate clothing is given to the pupils and staff in advance of the sessions. Leaders to arrange loan of extra clothing if appropriate.	2	4	8	Curtail the visit if the group are inadequately equipped.	Leader
4	General health and welfare	The Group & Leaders	Leaders to provide appropriate advice, excellent group management and to ensure regular food and drink breaks.	1	2	2	Ensure medical info re: food/drink allergies correctly identified.	Leader
5	The sun	The Group & Leaders	Teachers, parents and guardians will be advised to bring sun cream, hats and glasses for their charges. The Leaders will carry sun cream but will not apply it to any individuals.	1	2	2	Group advised to wear appropriate clothing, hats and sun protection	Leader
6	Medical problem	The Group & Leaders	The Leader uses individual and class risk assessment form to ensure that they are aware of any allergies/medical considerations.	2	5	10	The Leader will ensure this information is on all visit forms.	Leader or trained first aider
7	Accident or health problem occurring	The Group & Leaders	Leader has trained in Outdoor Paediatric First Aid, Group Leadership, Hazard Perception and carries First Aid Kits & emergency shelters. Leaders use mobile phones to contact emergency services. Leaders carry medical information on visit forms.	2	4	8	The Leader will take control of any accident/health situations.	Leader or trained first aider
8	Burns from hot food and drink	The group and leaders	Procedures for hot drink & food- must be seated -allow time to cool -check with tip of tongue or knuckle of little finger	2	2	4	Food/drink may be hot will have the procedures explained to them	The leader

1. COLLECTING NATURAL MATERIALS RISK ASSESSMENT:

This activity risk assessment must be used in conjunction with other risk assessments

DESCRIPTION OF ACTIVITY: ACTIVITIES THAT INVOLVE COLLECTING NATURAL MATERIALS									
	HAZARD	HARM	PERSONS AT RISK	EXISTING PREVENTATIVE MEASURES	PROBABILITY (P) 1-5	SEVERITY (S) 1-5	LIKELIHOOD RATING (P) X (S) 1-25	WHAT MEASURES NEED TO BE TAKEN	BY WHO confirmation of understanding or completion
1	Weather	Hypothermia, sunburn	Group + Leader	General welfare and weather risk assessment completed	1	4	4	The group will be fully equipped to deal with potential dangers arising from poor weather and welfare issues.	The Leader needs to check weather forecasts and ensure all safety equipment is in position
2	Woodland site	Slips, trips, falls, bangs	Group + Leader	Woodland Site specific Risk Assessments completed	2	3	6	The group will be made aware of aspects highlighted in the Woodlands Site Risk Assessment	The Leader will ensure that the Woodlands Risk Assessment is used on site
3	Lifting materials	Back injury, muscle strain injury	Group + Leader	Lifting Procedures implemented as in code of practice	2	4	8	The group need to understand and practice lifting procedure	The Leader will ensure that the correct lifting procedures are being used
4	Insects and Plants	Stung Anaphylactic shock	Group + Leaders	Leaders aware of areas that contain stinging plants and insects.	2	4	8	Explain what plants may sting and raise awareness of areas containing them Wear gloves if collecting stinging plants.	The Leader
5	Litter & Debris	Cutting hand	Group & Leaders	The area has been risk assessed considering occurrence of litter Wear gloves or use litter picker. Leader to be informed	2	2	4	Ensure the group are aware of potential hazards and investigate areas carefully. If	The Leader

				of hazardous material.				any litter is observed the leader is to be informed the group made aware. Make arrangements for removal of hazardous litter.	
6	Uneven ground	Trip, slip, falls	Group + Leaders	Activity area has its own risk assessment which considers trip and slip hazards	3	3	9	Ensure group are told to watch out for trip/slip hazards before activity commences. Explain to the group how to move around safely not running or pushing	The Leader
7	Low branches and trees	Banging, poking eyes	Group & Leaders	Areas are chosen to avoid, sites with eye height branches, or safety goggles will be worn	4	3	12	Ensure the group are aware of any dangers these hazards may pose. Make sure the group move carefully around the wood.	The Leader
8	Dog faeces	Infection and disease	Group & Leaders	Awareness of faeces	1	3	3	Ensure the group are aware of this potential problem. Leaders to carry antibacterial wipes/hand wash in case of contact with animal faeces	The Leader to carry poo bags and antibacterial wipes
9	Lifting and swinging sticks	Bangs	Group & Leaders	The group are shown how to lift and carry sticks carefully	2	4	8	The Leader will step in to control a situation when branches are not being carried correctly	The Leader

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10	Fungus	Poison	Group & Leaders	Areas with high numbers of known or suspected poisonous fungi will be restricted. No touching	1	5	5	Group are shown a fungus or pictures of them so that they can avoid touching them	The Leader
11	Toxic Plants	Poison	Group & Leader	Leaders aware of toxic plants in area. Highlight to group & adults. No eating/no touching	1	5	5	The group will be told not to eat anything that they find and will clean their hands before eating food	The Leader
12	Foraging –not fungi	Poison, scratches and stings	Group and leader	Foraging only as part of an adult led activity	3	5	15	The leader will identify and make the group aware of dangers. <u>Warning</u> not to do this activity without leader's guidance.	

2. BUILDING SHELTERS RISK ASSESSMENT:

This activity risk assessment must be used in conjunction with other risk assessments

DESCRIPTION OF ACTIVITY: ACTIVITIES THAT INVOLVE BUILDING SHELTERS								
	HAZARD	PERSONS AT RISK	EXISTING PREVENTATIVE MEASURES	PROBABILITY (P) 1-5	SEVERITY (S) 1-5	RATING (P) X (S) 1-25	WHAT MEASURES NEED TO BE TAKEN	BY WHO confirmation of understanding or completion
1	Weather	Group + Leader	A general welfare and weather risk assessment completed	1	2	2	The group will be fully equipped to deal with potential dangers arising from poor weather and welfare issues	The Leader needs to check weather forecasts and ensure all safety equipment is in position
2	Woodland site hazards	Group + Leader	Woodland Site specific Risk Assessment completed	2	2	4	The group will be made aware of aspects highlighted in the Woodlands Site Risk Assessment	The Leader is to ensure that aspects from the Woodlands Risk Assessment are highlighted
3	Collecting natural materials	Group + Leader	Collecting Natural Materials Activity Risk Assessment 1	1	2	2	The group will be made aware of aspects highlighted in the Collecting Natural Materials Activity Risk Assessment 1	The Leader needs to ensure all areas are covered before the activity begins
4	Knots slipping	Group + Leader	Specific knots and lashing systems are used for larger shelter accommodation	2	3	6	The group need to have practiced and understand lashing before being involved in more major construction	The Leader needs to ensure that individuals are happy with the knots before construction begins
5	Shelter collapsing	Group + Leader	The group are advised on how and where to construct their shelters	1	4	4	The sites chosen and materials being used must be appropriate to the type of shelters being made. Diameter of materials used above head height not to	The Leader needs to control the activity ensuring that the group are aware of potential

							exceed that of supporting branches.	dangers
6	Poking eye on shelter	Group + Leader	The group are advised to avoid using materials with potential dangerous spikes on them	2	4	8	The materials being used should be monitored to avoid sharp points	The Leader needs to monitor all shelter making closely and identify potentially dangerous areas
7	Banging heads on shelters	Group + Leader	The group are advised not to run or move quickly inside or in and out of shelters	3	3	9	Group to move sensibly around the shelter making area	The Leader monitors the shelter making closely highlighting potential dangers
8	Trip hazards	Group + Leader	Procedures are followed to ensure equipment being used for shelter making is stored appropriately	3	3	9	The group are to be made aware of procedures for equipment and building materials to avoid trip hazards occurring	The Leader needs to ensure that the area is kept tidy and free from potential trip hazards
9	Injury from use of tools	Group + Leader	Procedures are followed for tool use before activity commences	1	4	4	The group need to follow Safe Tool Use procedures to ensure the area is kept safe and ensure proper tool handling occurs	The Leader monitors all tool use to ensure procedures are followed and safety equipment is worn.
10	Lifting heavy items	Group + Leader	Lifting procedures are to be followed, visit forms to highlight pupils with potential problems such as back/knee injuries	2	3	6	The group need to practice lifting techniques and to be encouraged to work as a team to carry heavier items	The Leader needs to ensure the group have practiced lifting techniques before any heavy lifting

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3. ACTIVITIES USING ROPE OR STRING RISK ASSESSMENT:

This activity risk assessment must be used in conjunction with other risk assessments

DESCRIPTION OF ACTIVITY: ACTIVITIES THAT INVOLVE THE USE OF ROPE, STRING, STRAPS, OTHER MATERIALS THAT COULD BE USED TO TIE OR LOOP WHICH COULD CAUSE THE POSSIBILITY OF ENTANGLEMENT								
	HAZARD	PERSONS AT RISK	EXISTING PREVENTATIVE MEASURES	PROBABILITY (P) 1-5	SEVERITY (S) 1-5	RATING (P) X (S) 1-25	WHAT MEASURES NEED TO BE TAKEN	BY WHO confirmation of understanding or completion
1	Weather	Group + Leader	A general welfare and weather risk assessment completed	1	3	3	The group will be fully equipped to deal with potential dangers arising from poor weather and welfare issues	The Leader needs to check weather forecasts and ensure all safety equipment is in position
2	Woodland site hazards	Group + Leader	Woodland Site specific Risk Assessment completed	2	2	4	The group will be aware of aspects highlighted in the Woodlands Site Risk Assessment	The Leader is to ensure that aspects from the Woodlands Risk Assessment are highlighted
3	Visibility	Group + Leader	Rope that is used to span areas for trails that may cause a hazard, if not clearly marked, is to be brightly coloured.	2	3	6	Other markers can be used to increase visual impact such as hanging bags or objects off the rope/string	The Leader must ensure that any rope that could cause a hazard is made of a bright material with appropriate marking
4	Rope Burn	Group + Leaders	Gloves will be worn if an activity involves pulling a heavy rope	1	2	2	Activities involving rope pulling will be controlled tightly by qualified staff	The Leader will ensure all correct safety procedures are in place
5	Trip	Group + Leaders	Ropes will be made out of a bright coloured material or will be marked with bright colours to increase visual impact	2	2	4	Groups will be practiced at using ropes to avoid putting them where people can trip over them	The Leader will advise the group of how to avoid trip hazards

6	Entanglement	Group + Leaders	Ropes will be made out of a bright coloured material or will be marked with bright colours to increase visual impact, loose rope to be secured where necessary.	2	2	4	Groups will be practiced at using ropes to avoid putting them where people can be entangled.	Leader carries an effective cutting blade at all times
7	Catching neck	Group + Leaders	Ropes will be made out of bright materials or will be marked with bright colours to increase visual impact	2	2	4	Groups using ropes will avoid putting them at a height where people could walk into them	The Leader will advise the group of how to avoid putting ropes at neck height
8	Pulleys failing	Group + Leaders	All equipment is checked regularly to meet specified Health & Safety standards	1	2	2	Leaders will check any pulleys being used and will decommission a pulley if a defect has been detected	Leader to check equipment before use

4. BLINDFOLD ACTIVITIES RISK ASSESSMENT:

This activity risk assessment must be used in conjunction with other risk assessments

DESCRIPTION OF ACTIVITY: ACTIVITIES THAT INVOLVE MEMBERS OF THE GROUP WEARING BLINDFOLDS								
	HAZARD	PERSONS AT RISK	EXISTING PREVENTATIVE MEASURES	PROBABILITY (P) 1-5	SEVERITY (S) 1-5	RATING (P) X (S) 1-25	WHAT MEASURES NEED TO BE TAKEN	BY WHO confirmation of understanding or completion
1	Weather	Group + Leader	A general welfare and weather risk assessment completed	1	3	3	The group will be fully equipped to deal with potential dangers arising from poor weather and welfare issues	The Leader needs to check weather forecasts and ensure all safety equipment is in position
2	Woodland site hazards	Group + Leader	Woodland Site specific Risk Assessment complete	2	2	4	The group will be made aware of aspects highlighted in the Woodlands Site Risk Assessment	The Leader is to ensure that aspects from the Woodlands Risk Assessment are highlighted
3	Tying the blindfold too tight	Group	Blindfolds made from soft materials or blindfold goggles.	1	1	1	The leader will explain how to put the blindfolds on carefully	The Leader
4	Walking into a branch or tree	Group	Hazard has its own risk assessment. See page 4, item number 7. Use blindfold goggles where possible.	2	3	6	Group must be made aware of the dangers and considerations of leading someone who is blindfolded	The Leader ensures the group consider communication, safety and physical contact
5	Trip/slip	Group + Leaders	Hazard has its own risk assessment. See page 4, item number 6.	1	3	3	Ensure group are told to watch out for trip/slip hazards before activity commences. Explain to the group how to communicate effectively, move around safely	The Leader
6	Cutting hand on a sharp item	Group	Wear gloves if appropriate. Have a 'guide' if appropriate. Assess area for sharp items.	2	3	6	Explain to group to investigate items gently. Tell them there may be rough or sharp parts so move slowly	The Leader
7	Banging head	Group	Hazard has its own risk assessment. See page 4, item number 7.	3	3	9	Group must be made aware of dangers of leading someone who is blindfolded (spatial awareness)	The Leader

5. LEAVING THE GROUND RISK ASSESSMENT:

This activity risk assessment must be used in conjunction with other risk assessments

DESCRIPTION OF ACTIVITY: ACTIVITIES THAT INVOLVE ANY INDIVIDUALS LEAVING THE GROUND								
	HAZARD	PERSONS AT RISK	EXISTING PREVENTATIVE MEASURES	PROBABILITY (P) 1-5	SEVERITY (S) 1-5	RATING (P) X (S) 1-25	WHAT MEASURES NEED TO BE TAKEN	BY WHO confirmation of understanding or completion
1	Weather	Group + Leader	A general welfare and weather risk assessment completed	1	3	3	The group will be fully equipped to deal with potential dangers arising from poor weather and welfare issues	The Leader needs to check weather forecasts and ensure all safety equipment is in position
2	Woodland site hazards	Group + Leader	Woodland Site specific Risk Assessment completed	2	2	4	The group will be made aware of aspects highlighted in the Woodlands Site Risk Assessment	The Leader is to ensure that aspects from the Woodlands Risk Assessment are highlighted
3	Head injury	Group	Distance of leaving the ground is specified. Area cleared	2	4	8	The group must understand that instructions must be followed particularly regarding height.	The Leader must control the group.
4	Lifting	Group lifting	Lifting procedure is followed to prevent back strains	2	4	8	The group need to know and practice the lifting procedure	The Leader to control at all times
5	Being dropped by the group	Group + Leaders	Lifting procedures being followed correctly	2	5	10	Group need to understand lifting procedure	The Leader to be in control of the whole activity
6	Hitting the ground	Group + Leaders	The area selected for these activities is soft with any stones/branches removed	2	5	10	Group need to understand lifting procedure	Leader controls activity at all times

7	Walking into ropes and entanglement	Group + Leaders	See Ropes and String Activity Risk Assessment Ropes will be made out of or marked with bright materials	3	2	6	Groups using ropes will avoid putting them where people could walk into them	The Leader will advise the group of how to avoid putting ropes at potentially dangerous heights
8	Pulleys failing	Group + Leaders	All equipment is checked regularly to meet specified standards	2	4	8	Leaders will check any pulleys being used and will decommission a pulley if a defect has occurred or is found	Leader to check equipment before use
9	Ropes failing	Group + Leaders	All equipment is checked regularly to meet specified standards	2	4	8	The Leader must check ropes before each session and decommission if any defects are detected	The Leader to ensure all equipment is in order before use
10	Fall from Tree	Group & Leaders	Height limit set – where they are happy to jump from. Permission slips complete. Avoid in wet conditions. Show leader tree first, clear area below of logs, stones etc. Clear and/or highlight any branches to avoid. Adult to remain close by.	2	5	10	Leader to ensure group know the safety precautions – which trees to avoid, height is made clear to pupil, adult remains.	The leader
11	Branch breaking	Group & Leaders	Identify trees & branches to avoid. Test if using ropes – take weight with feet only slightly off ground	2	4	8	Leader make sure group aware of trees/branches to avoid & how to spot	The leader
12	Injury from rope swing	Group & Leaders	Risk assessment completed for activities, use of ropes and leaving the ground. Adult to supervise construction and remain close by.	4	3	12	Leader to make group aware about the implication of pushing too hard.	The leader
13	Injury from hammock	Group and Leaders	Identify trees & branches to avoid. Adult to supervise construction.				Leader to make group aware not to swing the hammock	

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6. FIRE RISK ASSESSMENT:

This activity risk assessment must be used in conjunction with other risk assessments

DESCRIPTION OF ACTIVITY: ACTIVITIES THAT INVOLVE THE LIGHTING OF FIRES								
	HAZARD	PERSONS AT RISK	EXISTING PREVENTATIVE MEASURES	PROBABILITY (P) 1-5	SEVERITY (S) 1-5	RATING (P) X (S) 1-25	WHAT MEASURES NEED TO BE TAKEN	BY WHO confirmation of understanding or completion
1	Weather	Group + Leader	A general welfare and weather risk assessment completed	1	3	3	The group will be fully equipped to deal with potential dangers arising from poor weather and welfare issues	The Leader needs to check weather forecasts and ensure all safety equipment is in position
2	Cooking: Burns from kettles/pans burning wood or hot water	Group + Leader	Forest School Leaders will supervise removal of all items from the fire area. Fire proof glove to be worn when tending fire or removing hot food. All children will be seated when passed any hot item.	2	4	8	The group will be made aware of Forest School fire policy. All group to move around in fire zone in a safe and controlled manner	The Leader is to ensure that aspects from the Woodlands Risk Assessment are highlighted
3	Burns from hot food	Group + Leaders	All participants will be told about the dangers of eating food directly from the fire	2	2	4	Food will be hot once removed and children will have explained suitable time scales for eating food once removed from fire	The Leader
4	Setting surrounding ground and vegetation areas alight	Group + Leaders	Fire pit will be strategically placed with minimum risk of setting surrounding foliage alight. Burning sticks not to be removed from fire.	2	5	10	Ensure that all feeding of the fire is carried out using suitable sized sticks that do not cross the barrier. Copiously large	The leader to control at all times

							amounts of water are available to extinguish prior to leaving the site.	
5	Slipping, tripping, falling on to the fire once alight	Group + Leaders	Ensure there is a safe working distance from fire to prevent slipping. Seating around the fire will be at a distance of minimum 2 metres and will be raised off the ground to aid easy exit and reduce risk of falling	2	5	10	Group need to understand safety zone procedures. To ensure that the group have a full understanding on how to position themselves correctly when using the fire so if a slip or fall occurs they will not make contact with the fire nor will any member of the group	Leader controls activity at all times

7. WATER RISK ASSESSMENT:

This activity risk assessment must be used in conjunction with other risk assessments

DESCRIPTION OF ACTIVITY: ACTIVITIES THAT INVOLVE THE USE OF WATER								
	HAZARD	PERSONS AT RISK	EXISTING PREVENTATIVE MEASURES	PROBABILITY (P) 1-5	SEVERITY (S) 1-5	RATING (P) X (S) 1-25	WHAT MEASURES NEED TO BE TAKEN	BY WHO confirmation of understanding or completion
1	Drowning Deep water (still)	Group + Leader	Where water is present on project site group are given a safety brief	1	5	5	Ensure adequate supervision for all activities near water	Leader to carry out appropriate safety briefs
2	Drowning Shallow water (still)	Group + Leader	Where water is present on project site group are given a safety brief	1	5	5	Ensure adequate supervision for all activities near water	Leader to carry out appropriate safety briefs
3	Getting Wet Hypothermia	Group + Leader	To check weather and take appropriate clothing and equipment (see General Weather Risk Assessment)	2	5	10	Ensure all activities that involve water consider the weather conditions	Leader to carry out appropriate safety briefs
4	Disease Standing water	Group + Leader	Standing water is noted. Advice sought if appropriate.	2	4	8	Groups informed of the dangers of disease from stagnant and standing water	Leader to carry out appropriate safety briefs

BOW SAW RISK ASSESSMENT

	HAZARD	PERSONS AT RISK	EXISTING PREVENTATIVE MEASURES	PROBABILITY (P) 1-5	SEVERITY (S) 1-5	RATING (P) X (S) 1-25	WHAT MEASURES NEED TO BE TAKEN	BY WHO confirmation of understanding or completion
A	Injury during Bow Saw transportation	Group + Leaders	All Bow Saws kept in sheaths when not being used	1	2	2	To ensure group have a full understanding of how to carry the tool correctly in its designated holder	The Leader
B	Bow saw slipping when being used	Group + Leaders	Tool maintenance keeps bow saw sharp and useable. Glove worn on the non-sawing hand	2	3	6	To ensure group have a full understanding of how to position the tool correctly when using it so if a slip occurs it will not make contact with them or any member of the group	The Leader
C	Bow saw blade snapping	Group + Leaders	Regular and effective maintenance of tools. Glove worn on the non sawing hand	2	3	6	The group will be informed of how a blade should look and that if a problem has occurred with a tool it should be reported immediately to the Leader. The Leader will decommission the tool	The Leader
D	Bow Saw Trapping Hand	Group + Leaders	Hand guards on tools. Glove worn on the non-sawing hand	2	3	6	Correct position of saw when in use	The Leader

PRUNING SAW RISK ASSESSMENT

	HAZARD	PERSONS AT RISK	EXISTING PREVENTATIVE MEASURES	PROBABILITY (P) 1-5	SEVERITY (S) 1-5	RATING (P) X (S) 1-25	WHAT MEASURES NEED TO BE TAKEN	BY WHO confirmation of understanding or completion
A	Pruning Saw Transportation	Group + Leaders	All Pruning Saws kept in sheaths when not being used	1	4	4	To ensure group have a full understanding of how to carry the tool correctly in its designated holder	The Leader
B	Pruning Saw slipping when using	Group + Leaders	Tool Maintenance. Kept sharp and useable. Glove worn on the non-sawing hand	2	4	8	To ensure group have a full understanding of how to position the tool correctly when using it so if a slip occurs it will not make contact with any member of the group	The Leader
C	Pruning Saw Blade snapping	Group + Leaders	Regular and effective maintenance of tools. Glove worn on the non-sawing hand	2	4	8	The group should know that if a problem has occurred with a tool it should be reported immediately to the Leader. The Leader will decommission the tool.	The Leader
D	Pruning Saw Trapping hand	Group + Leaders	Tool maintenance Kept sharp and useable	1	4	4	Correct position of saw when in use	The Leader

SHEATH KNIFE AND PEN KNIFE RISK ASSESSMENT

	HAZARD	PERSONS AT RISK	EXISTING PREVENTATIVE MEASURES	PROBABILITY (P) 1-5	SEVERITY (S) 1-5	RATING (P) X (S) 1-25	WHAT MEASURES NEED TO BE TAKEN	BY WHO confirmation of understanding or completion
A	Pen knife/ sheath knife Transportation	Group + Leaders	All Pen Knives and sheath knives kept in sheaths when not being used. All knives kept in a locked container until supervised use begins	1	2	2	To ensure group have a full understanding of how to carry the tool correctly in its designated holder	The Leader
B	Penknife/ sheath Knife Slipping when using	Group + Leaders	Tool Maintenance. Kept sharp and useable. No gloves worn to prevent slipping	2	3	6	To ensure group have a full understanding of how to position the tool correctly when using it so if a slip occurs it will not make contact with themselves or any member of the group	The Leader
C	Pen Knife/ sheath knife Storage during a session	Group + Leaders	Knives have tethers on them to hang in suitable position off the floor or stored in the tool box.	2	3	6	Knives need to be in their sheath hanging from their tether or stored in the tool box	The Leader
D	Pen Knife/ sheath knife Blade snapping	Group + Leaders	Regular and effective maintenance of tools.	2	3	6	The group should know that if a problem has occurred with a tool it should be reported immediately to the Leader. The Leader will decommission the tool.	The Leader

BILL HOOK RISK ASSESSMENT

	HAZARD	PERSONS AT RISK	EXISTING PREVENTATIVE MEASURES	PROBABILITY (P) 1-5	SEVERITY (S) 1-5	RATING (P) X (S) 1-25	WHAT MEASURES NEED TO BE TAKEN	BY WHO confirmation of understanding or completion
A	Bill Hook Transportation	Group + Leaders	All Bill hooks kept in sheaths when not being used. Billhook stored in a locked container until supervised use begins.	1	4	4	To ensure group have a full understanding of how to carry the tool correctly in its designated holder	The Leader
B	Bill Hook Slipping when using	Group + Leaders	Tool Maintenance. Kept sharp and useable. No gloves worn to prevent slipping	2	4	8	To ensure group have a full understanding of how to position the tool correctly when using it so if a slip occurs it will not make contact with themselves or any member of the group	The Leader
C	Bill Hook Bouncing off	Group + Leaders	Tool Maintenance. Kept sharp and useable. No gloves worn to prevent slipping	2	4	8	To ensure group have a full understanding of how to position the tool correctly when using it so if a slip occurs it will not make contact with themselves or any member of the group	The Leader
D	Bill Hook Blade snapping	Group + Leaders	Regular and effective maintenance of tools.	1	4	4	The group should know that if a problem has occurred with a tool it should be reported immediately to the Leader. The Leader will decommission the tool.	The Leader

LOPPERS RISK ASSESSMENT

	HAZARD	PERSONS AT RISK	EXISTING PREVENTATIVE MEASURES	PROBABILITY (P) 1-5	SEVERITY (S) 1-5	RATING (P) X (S) 1-25	WHAT MEASURES NEED TO BE TAKEN	BY WHO confirmation of understanding or completion
A	Loppers Transportation	Group + Leaders	All loppers kept in tool box when not being used	1	3	3	To ensure group have a full understanding of how to carry the tool correctly.	The Leader
B	Loppers Slipping when using	Group + Leaders	Tool Maintenance. Kept sharp and useable. No gloves worn to prevent slipping	2	3	6	To ensure group have a full understanding of how to position the tool correctly when using it so if a slip occurs it will not make contact with themselves or any member of the group	The Leader
C	Loppers Bouncing off	Group + Leaders	Tool Maintenance. Kept sharp and useable. No gloves worn to prevent slipping	2	3	6	To ensure group have a full understanding of how to position the tool correctly when using it so if a slip occurs it will not make contact with themselves or any member of the group	The Leader
D	Loppers Blade snapping	Group + Leaders	Regular and effective maintenance of tools.	1	3	3	The group should know that if a problem has occurred with a tool it should be reported immediately to the Leader. The Leader will decommission the tool.	The Leader

SECATEURS RISK ASSESSMENT

	HAZARD	PERSONS AT RISK	EXISTING PREVENTATIVE MEASURES	PROBABILITY (P) 1-5	SEVERITY (S) 1-5	RATING (P) X (S) 1-25	WHAT MEASURES NEED TO BE TAKEN	BY WHO confirmation of understanding or completion
A	Secateurs Transportation	Group + Leaders	All Secateurs kept in tool box when not being used	1	1	1	To ensure group have a full understanding of how to carry the tool correctly in its designated holder	The Leader
B	Secateurs Slipping when using	Group + Leaders	Tool Maintenance. Kept sharp and useable. No gloves worn to prevent slipping	2	3	6	To ensure group have a full understanding of how to position the tool correctly when using it so if a slip occurs it will not make contact with themselves or any member of the group	The Leader
C	Secateurs Breaking	Group + Leaders	Regular and effective maintenance of tools.	1	3	3	The group should know that if a problem has occurred with a tool it should be reported immediately to the Leader. The Leader will decommission the tool.	The Leader

WHEELBARROW RISK ASSESSMENT

	HAZARD	PERSONS AT RISK	EXISTING PREVENTATIVE MEASURES	PROBABILITY (P) 1-5	SEVERITY (S) 1-5	RATING (P) X (S) 1-25	WHAT MEASURES NEED TO BE TAKEN	BY confirmation of understanding or completion
A	Wheelbarrow Unbalanced when in storage	Group + Leaders	All barrows are kept in a safe position when not being used	1	3	3	To ensure group have a full understanding of how to store the barrow correctly and remove storage safely	The Leader
B	Injuring Back when raising handles	Group + Leaders	Correct lifting position demonstrated	1	3	3	To ensure group have a full understanding of how to stand when raising the handles of the barrow and advise on the maximum weight with the barrow.	The Leader
C	Flat wheel on barrow	Group + Leaders	Tool maintenance. Kept useable.	2	2	4	The group should know that if a problem has occurred with the barrow it should be reported immediately to the Leader. The Leader will decommission the barrow	The Leader
D	Wheelbarrow Breaking/sharp edges	Group + Leaders	Regular and effective maintenance of tools	2	2	4	The group should know that if a problem has occurred with the barrow it should be reported immediately to the Leader. The Leader will decommission the barrow. Check no person's involved have any cuts or injuries.	The Leader

DRILL RISK ASSESSMENT

	HAZARD	PERSONS AT RISK	EXISTING PREVENTATIVE MEASURES	PROBABILITY (P) 1-5	SEVERITY (S) 1-5	RATING (P) X (S) 1-25	WHAT MEASURES NEED TO BE TAKEN	BY confirmation of understanding or completion
A	Drill Transportation	Group + Leaders	Drill kept in tool box when not being used & kept dry	1	1	1	To ensure group have a full understanding of how to carry the tool correctly in its designated holder.	The Leader
B	Drill - Slipping when using	Group + Leaders	Tool Maintenance. Drill bits kept sharp and useable. No gloves worn on tool hand to prevent slipping. Glove on other hand.	2	3	6	To ensure group have a full understanding of how to position the tool correctly when using it so if a slip occurs it will not make contact with themselves or any member of the group	The Leader
C	Drill - Breaking	Group + Leaders	Regular and effective maintenance of tools.	1	3	3	The group should know that if a problem has occurred with a tool it should be reported immediately to the Leader. The Leader will decommission the tool.	The Leader

MALLET RISK ASSESSMENT

	HAZARD	PERSONS AT RISK	EXISTING PREVENTATIVE MEASURES	PROB (P) 1-5	SEVERITY (S) 1-5	RATING (P) X (S) 1-25	WHAT MEASURES NEED TO BE TAKEN	BY WHO confirmation of understanding or completion
A	Mallet Transportation	Group + Leaders	Mallet kept in designated toolbox when not in use.	1	1	1	To ensure group have a full understanding of how to carry the tool.	The Leader
B	Mallet-slipping off target in use	Group + Leaders	Regular and effective tool maintenance. No gloves worn on tool hand to prevent slipping.	2	3	6	To ensure group have a full understanding of how to position the tool correctly when using it so if a slip occurs it will not make contact with themselves or any member of the group The group should know that if a problem has occurred with a tool it should be reported immediately to the Leader. The Leader will decommission the tool.	The Leader
C	Mallet-falling	Group + Leaders	Mallet kept in designated toolbox when not in use. No gloves worn on tool hand to prevent slipping.	1	3	3	To ensure group have a full understanding of use and storage of the tool.	
D	Mallet-hitting fingers	Group + Leaders	Users made aware of safe use.	2	1	2	Ensure group fully understand how to position hands when in use	

CLAW HAMMER/TAP HAMMER RISK ASSESSMENT

	HAZARD	PERSONS AT RISK	EXISTING PREVENTATIVE MEASURES	PROB (P) 1-5	SEVERITY (S) 1-5	RATING (P) X (S) 1-25	WHAT MEASURES NEED TO BE TAKEN	BY WHO confirmation of understanding or completion
A	Hammer-Transportation	Group + Leaders	Tool kept in designated toolbox when not in use.	1	1	1	To ensure group have a full understanding of how to carry the tool.	The Leader
B	Hammer -slipping off target in use	Group + Leaders	Regular and effective tool maintenance. No gloves worn on tool hand to prevent slipping. Glove to be worn on non-tool hand.	2	3	6	To ensure group have a full understanding of how to position the tool correctly when using it so if a slip occurs it will not make contact with themselves or any member of the group The group should know that if a problem has occurred with a tool it should be reported immediately to the Leader. The Leader will decommission the tool.	The Leader
C	Hammer - falling	Group + Leaders	Hammer to be kept in designated toolbox when not in use. No gloves worn on tool hand to prevent slipping. Glove to be worn on non-tool hand.	1	3	3	To ensure group have a full understanding of use and storage of the tool.	

SITE RISK ASSESSMENT

	HAZARD	PERSONS AT RISK	EXISTING PREVENTATIVE MEASURES	PROBABILITY (P) 1-5	SEVERITY (S) 1-5	RATING (P) X (S) 1-25	WHAT MEASURES NEED TO BE TAKEN	BY WHO confirmation of understanding or completion
1	Broken walls, Fences and boundaries Cut Crushing Tripping Entrapment	Groups and general public	Boundary with garden has broken fence – pupil alerted & instructed this is not part of our Forest	1	3	3	Ensure groups are aware of the broken fences and move a safe distance around them	Leader must be aware of all broken fences and ensure group do not pass close to them
2	Low branches on paths Banging head Poking in eyes	Groups and general public	Trees and branches have been cleared from over paths	2	4	8	Ensure the groups stick to paths & when off main paths they must move in sensible manner.	The leader must ensure that the groups are aware.
3	Low branches on site Banging head Poking in eyes	Groups and general public	Warn the group to avoid branches on trees explain why they are hard to see especially those at eye height. Involve pupils with risk assessment procedures.	2	4	8	The group will clear the immediate area around the site during initial site development	FS leader to ensure group are aware of dangers. FS leader to ensure safety of group during clearance
4	Dead Trees & Branches Impact Crush Tripping	Groups, leaders and general public	There are some dead trees, hanging dead branches and mature trees with dead branches, although in 2010-11 tree surgeons have completed 2 lots of work for safety.	2	5	10	Continued risk assessment of woods, especially identified areas/trees.	FS leader to ensure that the group move safely past dead branches. FS Leader to ensure safety of group during clearance.

5	Dogs Attack Faeces	Groups and general public	Signs in place to encourage dog walkers to pick up their dog's faeces. Project site not easily accessible or used by dog walkers & is privately leased.	1	3	3	Check camp area for faeces in risk assessment	Leader deals with any dogs that come near the group
6	Members of the public Interference Abduction Attack	Groups and general public	FS procedures ensuring correct ratios of adults. Land is privately leased.	1	5	5	Ensure all procedures are followed to prevent interference from the general public	Forest School leader must ensure Forest School procedures are being followed at all times
7	Pond Drowning	Groups and general public	FS procedures ensuring correct ratios of adults. No planned activity to take place in pond area without prior planning and further risk assessment, policy and procedure being put in place	1	5	5	Forest School leaders must make group aware of danger and inform them that the pond area should be avoided. FS leaders to be constantly aware of group whereabouts	Forest School leaders must ensure that the safety procedures are being followed at all times

Forest School Risk Assessments